



Rising up to the Challenges of SUSTAINABILITY REPORTING

5 October 2017 (Thursday), 9.00am to 1.00pm, Pullman Kuala Lumpur Bangsar

Sustainability Reporting appears to be an onerous requirement to most listed issuers as it entails comprehensive reporting of their sustainability practices and how well they have done.

This follows amendments to the Listing Requirements of Bursa Malaysia Securities Berhad (Bursa) on 8 October 2015, where listed issuers are required to include Sustainability Statements (general and detailed) in their annual reports, based on prescribed criteria set out in Bursa's Practice Note 9.

The detailed Sustainability Statement requires the following in terms of disclosure:

- governance structure to manage sustainability matters;
- scope of, and basis, for reporting;
- identification of Material Sustainability Matters;
- why they are important to the listed issuer;
- how they are managed; and
- policies, measures taken and indicators of performance.

This programme will introduce sustainability reporting and the contents of sustainability, in relation to the Sustainability Reporting Guide and the 6 Toolkits, issued by Bursa. A live example of reporting will be discussed to flag commendable practices.

OBJECTIVES

This programme aims to help you:

- understand the rationale and business case for Sustainability Reporting in Malaysia;
- be familiarised with what to be included in the Sustainability Statement based on regulatory requirements; and
- be aware of the practical challenges in identifying material sustainability matters, pertinent performance indicators and extent of reporting, and how they may be overcome.

WHO SHOULD ATTEND

- Directors
- CEOs
- CFOs or equivalent
- Company Secretaries
- Internal Auditors
- Compliance Officers
- Risk Management Officers
- Legal Officers
- Advocates of Corporate Governance

METHODOLOGY

Lectures, PowerPoint presentations, case studies and interactive discussions.

PROGRAMME OUTLINE

- Introduction
- A typical Organisation's Sustainability Structure
- Amendments to Listing Requirements on Sustainability Reporting
 - > Practice Note 9 on the scope of reporting
- Introduction to the Sustainability Reporting Guide
 - > what it actually entails
- The 6 Sustainability Reporting Toolkits, covering:
 - > Governance
 - > Materiality Assessment
 - > Materiality Matrix
 - > Stakeholder Engagement
 - > Stakeholder Prioritisation Matrix
 - > Themes and Indicators
- Material Sustainability Matters and Indicators for Sectors
- Key challenges and pitfalls to avoid on Sustainability Reporting
- Extract of specimen Sustainability Report
- Compare and contrast, to avoid contradictory disclosures, the contents of:
 - > Sustainability Statements
 - > Management Discussion and Analysis
 - > Risk Management and Internal Control Statement
- Disclosure in annual reports of listed issuers

PARTICIPANTS' DETAILS

Participant 1 Full name as per I/C (Dato' / Datin / Dr / Mr / Mrs / Ms): Vegetarian Meal

Membership No.:

Designation: Email:

Member Non-member Sponsored Staff¹

(Sponsoring MIA member's name & membership no.)

Participant 2 Full name as per I/C (Dato' / Datin / Dr / Mr / Mrs / Ms): Vegetarian Meal

Membership No.:

Designation: Email:

Member Non-member Sponsored Staff¹

(Sponsoring MIA member's name & membership no.)

Participant 3 Full name as per I/C (Dato' / Datin / Dr / Mr / Mrs / Ms): Vegetarian Meal

Membership No.:

Designation: Email:

Member Non-member Sponsored Staff¹

(Sponsoring MIA member's name & membership no.)

ORGANISATION'S DETAILS

Organisation:

Industry: Contact Person:

Address:

Email: Tel: Fax:

GSTID No.:

(Applicable for Companies/Individuals registered with the Royal Malaysian Customs Department) Signature & Company Stamp:

PAYMENT DETAILS

Payment by Cheque

Bank & Cheque No.: Amount RM:

Payment by Credit Card

Visa Master

Cardholder's Name:

Card No.: Expiry Date:

I Authorise Payment of RM:

Cardholder's Signature: Date:

Our programmes can be customised to meet your in-house training requirements. Please call for details.

TERMS & CONDITIONS

PROGRAMME FEE

- Fee is payable to **MALAYSIAN INSTITUTE OF ACCOUNTANTS**
- Fee includes course materials, lunch and a tea break.
- Full payment of the above amount shall be made within thirty (30) days from the date of the Payment Advice or on the day of the event, whichever earlier.
- Admittance may be denied upon failure to make full payment as per the above requirement.

CANCELLATION/TRANSFER

Upon registering, participant(s) are considered successfully enrolled in the event. Should participant(s) decide to cancel/transfer their enrolment, a cancellation/transfer policy shall be applied as follows.

- Written cancellation/transfer received less than seven (7) days from the date of the event:
 - A refund (less administrative charge of 20%) will be made
 - Unpaid registrations will also be liable for 20% administrative charges
- Written cancellation/no show on the day of the programme:
 - No refund will be entertained
 - Unpaid registrations will also be liable for full payment of the registration fee
 - Partial cancellation is not allowed

You can substitute an alternate participant if you wish to avoid cancellation/transfer charges. Any difference in fees will be charged accordingly.

***Please select the participant classification carefully as it determines the fee payable. No alteration will be allowed after the registration is accepted. Terms and conditions apply.**

¹The Sponsored Staff must report directly to the sponsoring MIA member in his/her firm or company.

CERTIFICATE OF ATTENDANCE AND CPE HOURS

- Upon full attendance of the programme, participants will be issued an "E-certificate". Participants will receive an email with a download link and are required to download the e-certificate within 30 days. For this purpose, it is **COMPULSORY** to fill in the email address clearly.
- For MIA members, the CPE hours will be credited into the Membership System within 2 weeks of the event.

DATA PROTECTION

Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709).

DISCLAIMER

Malaysian Institute of Accountants (MIA) reserves the right to change the speaker(s), date(s) and to cancel the programme should circumstances beyond its control arise. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.

FACILITATOR



LEE MIN ON

Min On retired as a Partner of KPMG Malaysia in 2015 after serving with the firm for 36 years. During his years with the firm, he was involved in external audit of public and private corporations and served as the National Partner in charge of the Risk Consulting division. Other roles included engagements on Board Advisory Services, covering corporate governance, enterprise risk management and internal audit for both public listed and private companies, focusing on Boards of Directors, Audit Committees, Chief Officers, Compliance Officers, and Heads of Internal Audit & Risk Management.

As a strong advocate of corporate governance, risk and control, Min On conducts in-house training and participates at public seminars and conferences as speaker, sharing his thoughts and insights on Governance, Risk and Controls.

Min On is a Fellow Member of the Institute of Internal Auditors Malaysia, Chartered Accountant of the Malaysian Institute of Accountants, Certified Public Accountant of the Malaysian Institute of Certified Public Accountants, and an Audit Committee member of the Institute of Internal Auditors Malaysia. He currently sits on the Board of Coalition for Business Integrity Bhd, a not-for-profit organisation that advocates a culture of integrity in conducting business in Malaysia.

PROGRAMME FEES

| | |
|---|--------|
| Member | RM 530 |
| Boardroom Clients/Associates | RM 530 |
| Member Firm's Staff or Sponsored Staff ¹ | RM 583 |
| Non-member | RM 689 |

The above programme fee is inclusive of 6% GST.

For members, please tick where applicable:

| Participant | Association | | |
|-------------|-------------|---|------------------------------|
| | 1 | 2 | 3 |
| | | | MIA member |
| | | | ACCA member |
| | | | Boardroom Clients/Associates |
| | | | FPLC member |

PROGRAMME DETAILS & REGISTRATION

5 October 2017 (Thursday), 9.00am to 1.00pm
Pullman Kuala Lumpur Bangsar

Contact : Alya
Tel : 03 2722 9195
Fax : 03 2722 9009
Email : sp@mia.org.my
Address : Malaysian Institute of Accountants
Dewan Akauntan
Unit 33-01, Level 33, Tower A, The Vertical
Avenue 3, Bangsar South City
No. 8, Jalan Kerinchi, 59200 Kuala Lumpur
GST No. : 000955203584

Contact : Alex Lee
Tel : 03 7720 1139/1155
Fax : 03 7720 1111
Email : alex.lee@boardroomlimited.com
Address : Boardroom Corporate Services (KL) Sdn Bhd
Lot 6.05, Level 6, KPMG Tower
8 First Avenue, Bandar Utama
47800 Petaling Jaya, Selangor Darul Ehsan

IMPORTANT NOTES:

Registration is on a first-come-first-served basis.
Only fully completed registration form will be processed.